



New York City Department Of Transportation  
Office of Cityscape and Franchises  
55 Water Street, 9th Floor  
New York, NY 10041  
(212) 839-6550

## Petition Form for Assignment of a Revocable Consent

Date of Submission:

File Number (RP):

### ASSIGNEE INFORMATION

Name of Grantee/  
Assignor

Name of Assignee

EIN # or SS#

Assignee Address

Telephone

Email

Fax

Use attachments if additional space is needed.

Grantee/Assignor was granted a revocable consent to  
Check one.

**It is important to note that you must pay the filing fee for the assignment petition, either \$100.00 or \$200.00. Kindly confirm with the DOT. The check should be made payable to NYC DOT. Thank you!**

construct, maintain and use .....

continue to maintain and use .....

describe structure(s) and location(s)

The above consent was granted by

Check one.

the Board of Estimate in a resolution adopted on

, Cal. No.

fill in date

fill in calendar number

DOT on

fill in date

Consent will expire on

Grantee/Assignor represents and warrants that all taxes due to the City of New York have been fully paid and that all of the terms and conditions of said revocable consent have been fully complied with except

Enumerate the terms and conditions that have not been fully complied with and state the reason for such noncompliance. If all the terms and conditions have been complied with, leave blank.



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### ASSIGNEE INFORMATION

Assignee is

Check one. If Assignee is a partnership or corporation, attach a copy of Certificate of Partnership or Certificate of Incorporation with appropriate seal or Article of Organization if Petitioner is a Limited Liability Company.

a domestic corporation incorporated in the State of New York

a corporation organized under the laws of the State of \_\_\_\_\_ and duly authorized  
to do business in the State of New York

a general partnership

an individual

other, describe

Nature of Assignee's  
Business

Grantee/Assignor wishes to assign said revocable consent to Assignee because

State reason(s) for the assignment.  
Attach a copy of the deed.

Assignee, upon assignment of said revocable consent, agrees to accept the terms and conditions of said consent and covenants to conform to, abide by and perform all of said terms and conditions as if the said consent had been originally granted to Assignee.

Upon assignment of said revocable consent  
Check one.

Grantee/Assignor will assign the security maintained on deposit with the Comptroller of the City of New York pursuant to the terms and conditions of said consent to Assignee.

Upon deposit by Assignee with the Comptroller of the City of New York of the security required pursuant to the terms and conditions of said consent, Assignee requests that the security deposited by Assignor be returned.

Use this space if the petitioners wish to submit additional information.



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### PROPERTY INFORMATION

The premises affected by the proposed structure(s) are

Check one.

Owned by the Petitioner  
submit copy of deed

Other,  
describe

Leased by the Petitioner  
submit consent of owner, and copies of deed and lease

WHEREFORE,

Petitioners respectfully request that permission be granted to the assignment of said revocable consent from Assignor to Assignee.

### GRANTEE/ASSIGNOR

By

name of assignor

Print Name of Signatory

Signature

Print Title of Signatory

Subscribed and sworn to before me this            day of            , 20            .

Notary Public

### ASSIGNEE

By

name of assignee

Print Name of Signatory

Signature

Print Title of Signatory

Subscribed and sworn to before me this            day of            , 20            .

Notary Public



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### PETITIONER AGREES TO THE FOLLOWING TERMS OF PETITION ACCEPTANCE BY DOT:

1. Petitioner covenants that the revocable consent, if granted, will be for the private use of the petitioner.
2. Petitioner warrants that all taxes, fees, levies, fines and other monies due to the City of New York have been fully paid..
3. Petitioner agrees to execute (sign) the revocable consent agreement and return it to the Department within 30 days of its receipt. Failure to do so may result in denial of consent.
4. Petitioner acknowledges that the final agreement will include provisions for **yearly compensation** to the City, maintenance of a security deposit and filing of proper insurance documents.
5. Petitioner agrees to submit **payment of security deposit** and a **certificate of insurance** with 30 days of notification by the Department that such items are due.
6. Petitioner agrees to pay the **filing fee** according to the revocable consent rules (section 7-08).  
Note: The filing fee shall be non-refundable.

WHEREFORE,

Petitioner affirms that he/she will conform to the terms of petition acceptance listed above, or if not, he/she will before 10 days prior to any and all such due dates, request from the Department in writing, an extension of the due date(s). Reasons for the extension must be included. The petitioner understands that, if these terms and conditions are not met, the Department will, without further notice, void the petition. If a petition is voided, a new petition must be submitted along with the required petition fee. Petitioner acknowledges that the Department may, in its sole discretion, allow exceptions to the requirements contained in this paragraph.

WHEREFORE,

Petitioner respectfully requests that the revocable consent be granted as aforesaid.

By \_\_\_\_\_  
Signature \_\_\_\_\_ Print Name of Signatory \_\_\_\_\_  
\_\_\_\_\_ Print Title of Signatory \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public