

SECOND RENEWAL OF THE INTERAGENCY AGREEMENT

between

**THE NEW YORK CITY
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT**

and

THE CITY UNIVERSITY OF NEW YORK

for

**IMPLEMENTATION OF THE OFFICE OF NEIGHBORHOOD SAFETY
YOUTH LEADERSHIP COUNCIL**

DYCD INTERNAL CONTRACT ID: 810032B

THIS SECOND RENEWAL AGREEMENT, effective July 1, 2025, is between The City of New York ("City") acting by and through its Department of Youth and Community Development ("DYCD"), having an office located at 2 Lafayette Street, New York, New York 10007 and The City University of New York ("CUNY"), acting on behalf of the School of Professional Studies (the "College"), having an office located at 119 West 31st Street, New York, New York, 10001. DYCD and CUNY are referred to individually as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, in 2020, the Mayor's Office of Criminal Justice ("MOCJ") co-created and co-facilitated the Mayor's Action Plan for Neighborhood Safety ("MAP") Youth Leadership Council, which sought to promote individual and collective capacity building opportunities for young people in MAP communities who participate in a long-term process to plan and implement youth-led change; and

WHEREAS, an agreement between DYCD and MOCJ was signed on February 2, 2023 and made pursuant to New York City Charter Section 1121 and that agreement calls for the timely assumption by DYCD of the administration and procurement functions of certain MOCJ programs, including but not limited to those related to MOCJ's Office of Neighborhood Services ("ONS") and MAP Services; and

WHEREAS, in furtherance of the goal of developing a Neighborhood Safety Youth Leadership Council the Parties entered into an agreement for the period July 1, 2023 to June 30, 2024 (the "Agreement"); and

WHEREAS, pursuant to Article 1, section B of the Agreement, the Parties may mutually renew the Agreement for four (4) one (1)-year terms; and

WHEREAS, DYCD and CUNY renewed the Agreement for a period of one (1) year for a new term, the First Renewal, from July 1, 2024 through June 30, 2025 (the “First Renewal Term”), pursuant to which CUNY continued to provide the ONS Youth Leadership Council and associated deliverables; and

WHEREAS, DYCD and CUNY wish to renew the Agreement for a period of one (1) year for a new term, the Second Renewal, from July 1, 2025 through June 30, 2026 (the “Second Renewal Term”), pursuant to which CUNY will continue to provide the ONS Youth Leadership Council and associated deliverables as set forth in the attached Appendix A - Second Renewal Term Scope of Work and Budget.

NOW THEREFORE, the above-named parties agree to be bound as follows:

1) All terms capitalized and not defined herein shall have the meaning ascribed thereto in the Agreement.

2) Article I, Term, is hereby amended to renew the Agreement for a second term by adding at the end thereof, the following Subsection, D:

“D. The Second Renewal Term shall be from July 1, 2025 through June 30, 2026. References to the Term throughout the Agreement shall include the Second Renewal Term unless the context requires otherwise.”

3) Article III – Compensation, Article 3, Section A is hereby amended by adding the following language at the end thereof:

“DYCD shall transfer to CUNY, subject to and in accordance with the procedures and restrictions set forth in this Agreement, an aggregate amount not to exceed One Hundred and Twenty Thousand Dollars (\$120,000.00) for all services performed during the Second Renewal Term, as set forth in Appendix A - Second Renewal Term Scope of Work and Budget which is attached hereto and incorporated herein.”

4) INTENTIONALLY DELETED

5) Except as otherwise provided herein, all terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS HEREOF, the parties have duly executed this Second Renewal on the date first above written.

THE CITY UNIVERSITY OF NEW YORK

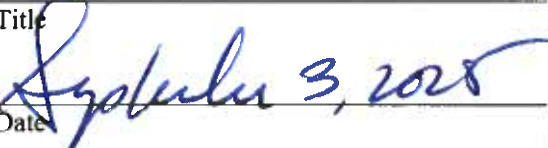

Authorized Signature

Derek Davis

Name

Senior Vice Chancellor for Legal Affairs and
General Counsel

Title


Date

CITY OF NEW YORK BY AND THROUGH
THE DEPARTMENT OF YOUTH
AND COMMUNITY DEVELOPMENT



Adele Bartlett

General Counsel

September 9, 2025

Date

Approved as to Form


Office of the General Counsel
The City University of New York

Date: 8/29/25

APPENDIX A

Scope of Work and Budget (July 1, 2025 through June 30, 2026)

Office of Neighborhood Safety and
CUNY Youth Studies Intergenerational Change Initiative

Youth Leadership Council

Section 1 – Background

As the nationwide demand grows for a frank conversation about public safety and how municipalities invest in communities, the City of New York continues its proven track record in innovating solutions that foster and maintain safety without solely relying on enforcement.

Essential to such an approach is ensuring that residents have a fuller, more robust resource that keeps New Yorkers at the helm of democratizing public safety while removing systemic barriers that many residents have and continue to face.

The Office of Neighborhood Safety (“ONS”) wants young people’s expertise about their lived experience as well as their hopes, desires and needs to be at the center of any forthcoming policy and community-youth development strategy designed by the Mayor’s Action Plan for Neighborhood Safety (“MAP”), Office for the Prevention of Gun Violence (“OPGV”), and Atlas. Commencing in January 2022 and building upon the successes of the inaugural 2021 MAP Youth Leadership Council, CUNY School of Professional Studies’ Youth Studies Intergenerational Change Initiative will work with the Office of Neighborhood Safety to plan and implement the ONS Youth Leadership Council (“YLC” or “The Council”). CUNY School of Professional Studies (SPS) will facilitate implementation of the Youth Studies Intergenerational Change Initiative (“ICI”). The YLC intentionally makes space for youth expertise and experience to shape policy and program change.

CUNY SPS's ICI has deep expertise in participatory action research and youth-led civic engagement and uses a critical, participatory action research design. ICI will support the Council and help gather youth generated data and desires about policy and program. The Council will work alongside youth and adult researchers from CUNY, along with facilitators from ONS, to identify their own priorities within safety and well-being, will host a participatory budgeting Youth Summit, and implement a winning proposal with the support of the Office of Neighborhood Safety that will help to re-imagine safety and well-being.

Section 2 – Program Services Provided

ICI will work with the Office of Neighborhood Safety to design and implement the ONS Youth Leadership Council ("Council"). The Council will inform local action and policy level changes. The Council will serve as a platform for youth-led advocacy, bringing the voice of young people in MAP communities directly to City policy and program design and implementation. The Council will support young participants in identifying priority issues that affect their safety and well-being and create a forum to address these priorities.

The Council's research activities will be facilitated by one CUNY Project Associate. CUNY SPS Intergenerational Change Initiative will help recruit the Youth Leadership Council, a group of 60-70 young people between 16-22 years old, from NYCHA MAP developments. The Council will work directly with ONS, its agency partners, and NStat Stakeholder Teams to help lead local and citywide safety improvements. The Council will prioritize safety and well-being issues that are most relevant to their experience, present recommendations to City and community-based partners and pursue solutions in close collaboration with the Office of Neighborhood Safety.

CUNY will engage the Council in assessing their priorities based on existing data and community input through a participatory action research design, help expand its reach to encompass more youth across ONS communities through a youth driven participatory research and budgeting process, which will include a Youth Summit (either to launch the process or celebrate its culmination depending on the interests of the YLC members, and ultimately, inform local and citywide policy and priorities.

CUNY will also support the efforts to involve ONS Council Members in policy change work in NYC via membership in the NYC Youth Agenda Coalition as well as within ONS/DYCD. Given that the ONS Youth Council is now seen to be a model in NYC and uses participatory budgeting, participatory action research in addition to many other unique approaches, CUNY will help ONS document promising practices and share it with the field this year. The ONS council and advisors will determine a product(s) that shares the lessons learned, promising practices, and challenges with a broader audience(s).

A. Support a Programmatic Redesign (July through August, 2025)

Over the summer ICI will support the relaunch of the ONS Youth Council in partnership with the CBO awarded the contract. Together, they will plan and design a rich, nine-month curriculum for the Council. This will include looking at the work developed over the past four years and culling promising practices, strong curricular components, and ideating next steps in partnership with some of the alumni of the ONS Youth Council. An ICI facilitator, the Project Associate, will lead in developing research intensives that build upon both extant data collection strategies while providing space for the Youth Council to innovate. This planning phase will build the backbone of the curriculum and identify priorities; however, the curriculum also deliberately includes space for YLC alumni and current members to collaborate and design the program in response to their priorities. The full program model will be completed by early August.

ICI will then work with the CBO awarded the new ONS Youth Leadership Council contract to recruit and interview 60 young people who will begin the revamped program in Fall 2025.

B. Launching the Council (September through December 31, 2025)

Once the Council is formed (fully recruited), Youth Leadership Council meetings will take place for at least 4 hours weekly. These weekly sessions are the spaces in which the curriculum is implemented. In addition, there will be weekly one-on-one meetings directly with the young people to foster mentorship relationships between the facilitators and Council members and to create a safe space for Council members to share their questions or concerns.

An ICI facilitator, the Project Associate, will lead in developing research intensives that build upon both extant data collection strategies while providing space for the Youth Council to innovate. For example, together ICI youth and adults will design a data deep dive to share priorities from the MAP Action Agenda in partnership with alumni from the Youth Council from the year before, as well as the Youth Ask Youth Census data that relates to those priority areas in partnership with young people from the Intergenerational Change Initiative that will be taking on the role of youth peer research navigators¹.

ICI will work with MAP staff, the CBO chosen to lead this work and the Youth Leadership Council to conduct participatory action research to broaden and diversify youth participation in the participatory budgeting process conducted annually. ICI will take lead in supporting alumni to facilitate with current YLC members.

The group will begin to ideate and plan their youth summer to be actualized in late Feb 2026.

C. Participatory Budgeting and Youth Summit (January 1, 2026 through February 28 2026)

ICI will work with MAP staff, the CBO chosen to run the YLC and the Youth Leadership Council to conduct participatory action research to broaden and diversify youth participation in the participatory budgeting process conducted annually. ICI will take lead in supporting alumni to facilitate with current YLC members. In addition, ICI will facilitate the creation of a Youth Summit.

The Youth Summit (“Summit”), will help move this Program from research to action and funding allocation and will launch the participatory budgeting process. The ICI research facilitators from CUNY will help ensure broad and diverse participation of young people from NYCHA developments in the PB process.

The Summit will engage youth in the ONS communities more broadly through a hybrid approach (virtual and in-person), include interested leadership from the Office of Neighborhood Safety/City and its partners. Council members will plan and host the summit where they will share the research conducted throughout the Council, highlight proposals to respond to the priority safety and well-being issues, and solicit more input from young people across ONS communities who will vote on future investment(s).

D. Planning and Implementation of Recommendations from Participatory Budgeting Process (March-April 30, 2026)

The results of the participatory budgeting process will include selecting one winning project that will receive an investment for completion (allocated by ONS), along with other policy and programmatic recommendations designed and endorsed by the ONS YLC and youth from ONS community. In close collaboration with ONS, CUNY SPS ICI will support The Council to translate these recommendations into tangible actions, which may include policy solutions, physical space interventions, art installations, and/or programs to take place in ONS communities.

E. Concluding ONS YLC Curriculum and Reinforcing Policy Change Recommendations (May through June 30, 2026)

CUNY will create a forum and facilitate meetings for YLC to reflect on the YLC experience and create clear next steps detailing how CUNY and DYCD-ONS will pursue the policy and program change recommendations made by the YLC cohort. During this time, the group will focus on developing “products” that speak to various audiences at the city and local level. CUNY will support YLC in developing and presenting to the MAP NSTAT stakeholder team meetings and figure out which issues are rising across sites that will inform policy level recommendations. Youth will be invited to make policy and practical recommendations to inform future work using youth-informed data, building on the previous years’ Youth Leadership Council Action Agenda which documented recommendations focused on safety and justice, physical space, economic stability, and health and well-being. The ICI team will work with ONS to document and publicize the Council’s recommendations, policy plans, and tangible actions taken during the Council. Publicizing ONS’s use of youth wisdom to inform their work will hopefully encourage more young people to weigh in and take action each consecutive cycle.

Section 3 – Timetable of Program Service Deliverables

The timetable below lays out specific deliverables CUNY will implement between July 1, 2025 and June 30, 2026.

Timetable of Deliverables

July through August 2025

- During this time, CUNY will focus on Curriculum Design and YLC Recruitment
- Form the Youth Leadership Council, a group of 60-70 young people between 16-22 years old from NYCHA MAP developments.
- ICI members begin work with ONS MAP staff and the CBO chosen to run the YLC to design a rich, nine-month curriculum for the Youth Council.
- Facilitate planning meetings, which will be held weekly for 4 hours in addition to meeting directly with the young people.
- ICI to support ongoing recruitment of ONS YLC cohort from ONS communities.

September through December 2025

- During this period, CUNY will develop and implement research modules and facilitate ONS YLC meetings
- ICI facilitators train ONS YLC in presenting their research-based priorities to Nstat stakeholder teams. ICI and the selected CBO facilitators conduct one-on-one check ins with individual members of the ONS YLC (10 participants per facilitator).
- ICI Facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and the selected CBO staff developing the ONS YLC.

- ICI Facilitators support the launch of the ONS YLC participatory budgeting process.

January 1 through February 28, 2026

- During this period, CUNY will plan and implement recommendations from participatory budget process
- ICI facilitators work with ONS and CBO chosen to conclude participatory budget process and identify concrete and actionable recommendations from the participatory budget process.
- ICI facilitators continue to facilitate ONS YLC curriculum and conduct one-on-one check-ins with members of The Council.
- ICI facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and selected CBO staff developing the ONS YLC.
- CUNY will facilitate The Youth Summit.

March through April 2026

- ICI facilitators work with ONS and CBO selected to support ONS YLC in implementing the recommendations generated by the participatory budgeting process, including, but not limited to winning project(s) that will receive funding.
- ICI facilitators continue to facilitate ONS YLC curriculum and conduct one-on-one check ins.
- ICI facilitators continue to iterate on the ONS YLC curriculum and plan activities with the ONS and selected CBO staff developing the ONS YLC.

May through June 2026

- ICI facilitators work with ONS to produce tangible actions based on the ONS YLC recommendations (policy changes, program ideas, etc.).
- Create products for multiple audiences to share out the work of the council
- ICI facilitators work with ONS to conclude the ONS YLC cohort.

Budget
Office of Neighborhood Safety and
CUNY Youth Studies Intergenerational
Change Initiative

Youth Leadership Council

Proposed Budget

Title:	ONS Youth Leadership Council
Sponsor/Partner:	NYC Department of Youth and Community Development
Sponsor Type:	City
PI:	Lisa Braverman
SPS Lead Staff:	Sarah Zeller-Berkman
Project Period:	7/1/2025- 6/30/2026
Budget Year Dates:	7/1/2025- 6/30/2026
Project Number:	57285-00 04
Version Date:	06/13/2025

Personnel Services (PS)	Classification	Salary /Rate	FTE/ Hours	Total	Notes
Project Associate	RF FT Regular	\$80,451	1.00	\$ 80,276	Project Coordinator July 1, 2024-June 30, 2025
Total Salaries				\$80276	
MTA Payroll Tax		0.895 %		\$ 718.47	
Fringe Benefits - RF FT Regular		35.00 %		\$ 28,096.60	
Total Personnel Services				\$109,091	
Other than Personnel Services (OTPS)		Unit Price	Units	Total	
				\$-	
Total OTPS				\$-	
Subtotal (PS + OTPS)				\$109,091	
Indirect Costs - Research Fdn of CUNY			10%	\$10,909	
TOTAL				\$120,000	