



DEPARTMENT OF CONSUMER AND
WORKER PROTECTION (DCWP)
LICENSING CENTER
42 Broadway, Lobby
New York, NY 10004

By Appointment Only Hours:

Monday-Thursday: 8 a.m. – 4 p.m.
Last appointment: 3:30 p.m.

NYC SMALL BUSINESS
SUPPORT CENTER
90-27 Sutphin Blvd, 4th Floor
Jamaica, NY 11435

By Appointment Only Hours:

Monday-Thursday: 8 a.m. – 4 p.m.
Last appointment: 3:30 p.m.

Certification of Exemption from Obtaining a New York State Sales Tax Certificate of Authority

Business Name:	
Business Address: (Building Number, Street Name, City, State, ZIP Code)	

I certify the following:

- I am the owner (e.g., sole proprietor, general partner, director, corporate officer, member, or shareholder owning 10% or more of company stock) of the business named above and, therefore, authorized to complete and submit this Certification.
- My business is exempt from any requirement by the New York State Department of Taxation and Finance to register and obtain a Certificate of Authority and/or Sales Tax Identification Number.
- If the exemption no longer applies to my business at any time in the future, I will obtain a Certificate of Authority and provide my Sales Tax Identification Number to the Department of Consumer and Worker Protection (DCWP) within 90 days of the exemption no longer applying.
- I have reviewed the entire Certification. To the best of my knowledge, this Certification is true and accurate.
- I understand that falsification of any statement made herein is an offense punishable by a fine or imprisonment or both.

Signature

Print Name

Print Title/Position

Date